'ECSS'- Educational Crisis Scholarship Support
An initiative of HDFC Bank

Education is the investment our generation makes in the future ~ Mitt Romney

Overview

HDFC Bank believes that the benefits of economic growth need to flow to all sections of society. Although not a panacea, education would be one of the main interventions that would lead to the overall economic and social development of the society. With the aim of empowering individuals who are economically and socially disadvantaged, the bank has initiated various projects in the field of education and livelihood training. **'Educational Crisis Scholarship Support'** (ECSS) program is envisaged to provide interim support for children facing a personal/economic exigency.

About ECSS

Economic hardship or a crisis in the family sometimes has a direct impact on the education of children, often resulting in the child dropping out of school/college/university. ECSS has been conceptualized to provide assistance to these students, to tide over a difficult situation/ Personal/ Family Crisis without adverse impact on their education.

ECSS aims to cover students from recognized Private or Government aided schools between 6th and 12th standards and students studying in undergraduate and post-graduate courses (full-time/ part-time degree/diploma/ vocational training courses) who due to personal/family crises are unable to continue bearing the cost of education and are at risk of dropping out of school/college/university. This situation would be defined as bereavement/death/ terminal illness/permanent disability and loss of job of the breadwinner due to accident or any such extreme circumstances that have put a strain on the family resources. The Scholarship will cover the total annual School Fee upto a maximum of Rs.10, 000/- and College/University Fee upto a maximum of Rs.25, 000/- of the selected candidates.

Eligibility

- The ECSS applicant should be a resident of India
- For **school students**- He/she should be studying in a recognized private and/or Govt. aided schools between **6th to 12th Standards.**
- **For college/university students**- He/she should be studying in a AITCE/UGC recognized private/Government/Government aided college/university pursuing full-time/part-time degree/diploma/vocational training courses.
- The annual family income from all sources **should not exceed Rs. 3, 00,000/- (Rupees three lakhs only)**
- Only one application per family will be considered for the scholarship. Since the programme is conceived to provide support in a transitional period during a crisis, it is envisaged that the scholarship to any student will be renewable on an annual basis and 'ECSS' Scholars would be required to reapply and re-qualify each year
- The regulations can be changed at any time at the discretion of the Management of HDFC Bank.
- The scholarship fund is non-transferable. In case a student receives the scholarship support in a particular school/college/university and changes the school/college/university, the fund support cannot automatically get transferred to the new school/college/university. In such cases the student needs to re-apply for the scholarship support

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Application process

The student can download the ECSS Application form from www.hdfcbank.com/scholarship. The filled in Application form needs to be complete in every respect, i.e. submitted along with the necessary enclosures and submitted to the nearest HDFC Bank branch.

The filled in Application Form can be submitted to the nearest HDFC Bank branch latest by 25th July, 2013. Applications received after 25th July, 2013 will be considered for limited funding strictly based on the merit of the case.

Frequently Asked Questions (FAQs)

The FAQs below address the queries about the Scholarship.

- **Who can apply for the ECSS Scholarship?**

  Any student, studying in any Private or Government aided school between **Std. 6th and Std. 12th or studying in Under-graduate/Post-graduate full–time/part-time degree/ diploma/vocational training courses** can apply for scholarship. Please check carefully that you are eligible to apply and fulfil necessary eligibility requirements. **Both the course and the college/university should be recognized under UGC/AICTE norms.**

- **What are the eligibility criteria for ECSS Scholarship?**
  - The ECSS applicant should be a resident of India
  - For school students- She/he should be studying in a recognized Private/Govt. aided school between Stds. 6th to 12th.
  - For college/university students- She/he should be studying in a UGC/AICTE recognized Govt./Private/Government aided college/university in full-time/part-time degree/diploma/vocational training course.
  - The annual family income from all sources should not exceed Rs. 3, 00,000/- (Rupees three lakhs only).
  - Only one application per family will be considered for the scholarship. Since the program is conceived to provide support in a transitional period during a crisis, it is envisaged that the scholarship to any student will be renewable on an annual basis and 'ECSS' Scholars would be required to reapply and re-qualify each year.
  - The regulations can be changed at any time at the discretion of the Management of HDFC Bank.
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- **From where can I get the application form?**

  The application form can be downloaded from www.hdfcbank.com/scholarship.

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- **What annexures do I need to attach with the Application form?**

  You need to attach the following annexures along with your Application form:

  - ***Annexure I (A)*** – Income proof from the employer duly signed and stamped by the concerned authority along with the Salary slip (if any)

    OR

    Annexure I (B) – Declaration of family income (for self employed)
  - ***Annexure II (A)***- Verification Form duly signed and stamped by School Principal along with last year's final (annual) examination mark sheet (duly signed and stamped by school Principal)
  - ***Annexure II (B)***- Verification Form duly signed and stamped by College/University Principal/Director/Dean along with last year's (annual) examination mark sheet (duly signed and stamped by college/university principal/director/dean)
  - ***Verification by HDFC Bank Branch*** - You need to ensure that the Application Form is endorsed by HDFC Bank Branch. The Branch Manager is required to check if all the necessary documents and annexures are attached with the form. The Branch Manager is required to fill up the 'Official Use' section.

- **What is the selection process for the scholarship?**

  Please note that your application will be rejected in case it is found incomplete and does not contain the necessary information and annexures. Applications received will be evaluated by an esteemed panel of senior functionaries of HDFC Bank. Candidates, who do not receive any communication by 7th September, 2013 must assume that their applications have not been successful. Applications from following categories will be given preference while awarding scholarships

- Parent/s suffering from or taking treatment for life-threatening illness
- Single parent family, i.e. The child lives with either mother or father
- Semi-urban and rural areas
- Differently abled child

- **When do I apply for the ECSS Scholarship?**

ECSS Application Period	**20th May 2013 - 25th July 2013**
Scholarship Announcement	**25th August 2013**

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- **What is the scholarship grant amount?**
  The academic fee upto a maximum of Rs.10, 000/- will be awarded to the selected school students and upto maximum of Rs.25, 000/- to the selected college/university students

- **How the scholarship be disbursed?**
  The sanctioned amount will be sent by Demand Draft directly to the school/college/university

- **If I am selected for the scholarship, how will I be informed?**
  Scholarship recipients will be notified by phone or letter on or around **fourth week of August 2013.** You can expect your school/college/university to receive the DD by mid September, 2013. You will not be contacted if you are not selected for an award. Candidates, who do not receive any communication by 7th September, 2013 must assume that their applications have not been successful.

- **I missed the scholarship application deadline. Is there anything I can do?**
  You can still apply for the scholarship programme. Depending on the merit of the case, exceptions are made to grant the scholarship to the deserving students.

- **What are my chances of getting ECSS scholarship?**
  There are many factors that affect your chances of being offered the scholarship. Certainly high on the list is how well you match the eligibility criteria for the scholarship.

- **If I get selected for the scholarship and then decide to attend another school/college /university, can I get my scholarship transferred?**
  The ECSS scholarship is applicable only for the student's present school/college/university where she/he is currently studying. The scholarship fund is non-transferable. In case a student receives the scholarship support in a particular school/college/university and changes the school/college/university, the fund support cannot automatically get transferred to the new school/college/university. In such cases the student needs to re-apply for the scholarship support

- **What is the term for ECSS Scholarships?**
  ECSS is an annual scholarship and will be renewable on an annual basis for a maximum of two years. ECSS' scholars must reapply and re-qualify each year

- **If I have already received other scholarships in previous years, am I eligible to apply for ECSS scholarships?**
  Yes, students are eligible to receive subsequent scholarship. However, the students need to apply afresh for ECSS scholarship every year

- **What are the post selection formalities**
  Candidates being found ineligible at a later date shall face the strict action and will also be liable to refund the entire scholarship amount paid

- **Where can I send the duly filled application forms?**
  The duly filled application form needs to be submitted at the nearest HDFC Bank branch

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APPLICATION FORM

Affix recent color photo of the child

1 Personal Details (in case of a school student)

For school students	For college students
Name of the student	Name of the student
Gender	Gender
Date of Birth	Date of Birth
Current Class	Current Standard Class (along with Semester details if any)
% Marks obtained in the last class	% Marks obtained in the last class
Father's / Guardian's Name	Father's / Guardian's Name
Mother's Name	Mother's Name
Please state the relationship	Please state the relationship
in case of Guardian	in case of Guardian

2 Contact Details

Residential Address (please write the complete postal address)	
City / District	
State	
Pin code	
Phone # (Landline with STD)	
Phone # (Mobile)	

3 Family Details

Name of the member	Relation with the child	Age	Education	Occupation	Annual Income
Total Annual Income					

No. of dependant members		
Type of family	Single family ☐	Joint family ☐

* Please attach Income proof enclsoure I (A) or I (B)

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4 Socio-economic Details

Please (√) in the box wherever applicable in your case

A Category (You can tick more than one)

Destitute/orphan	☐
Belongs to a single parent family	☐
Differently able child	☐
Belongs from a family which is suffering / under treatment for life threatening illness	☐
Specify.....	
Going through a family crisis	☐
Specify.....	
Any other special circumstances	☐
Specify.....	

B Total Annual income of the family from all the sources is

Less than Rs. 50000	☐	
Between Rs.50000 to Rs.1.5 lakhs		
Between Rs.1.5 lakhs to Rs.2 lakhs	☐	
Between Rs.2 lakhs to Rs.3 lakhs	☐	
Rs. 3 lakhs & above	☐	Specify.....

C Nature of dwelling/house

Own ☐ Rented ☐ Others specify .....

5 School details

A Name of the school				
B Type of School	☐ Govt. Aided		☐ Government	☐ Private
C Annual School Fee				
D Complete address of school (please write the complete postal address)				
E City/District				
F State				
G Pin Code				
H Phone No. (with STD Code)				

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6 College/University details

A	Name of the College/University			
B	Type of College/University	☐ Govt. Aided	☐ Government	☐ Private
C	Recognized by			
D	Annual College/University Fee			
E	Complete address of college/university (please write the complete postal address)			
F	City/District			
G	State			
H	Pin Code			
I	Phone No. (with STD Code)			

7 Bank account details (School/College/University)

A	Cheque payable to	
B	Name of the Bank	
C	Bank Branch (full address)	
D	City/District	
E	State	
F	Account Number	
G	Branch Code Number	
H	MICR code of the Bank:	
I	Code number, if any	
J	Mode of electronic transfer available in the Bank	ECA/RTGS/NEFT/CBS (strike off the non–applicable)

8 Previous scholarship

(Please tick whichever applicable)

A	Have you applied for ECSS Scholarship before?		☐ Yes	☐ No
B	If so, which year?	Specify.....		
C	Have you received the ECSS scholarhsip before?		☐ Yes	☐ No
D	If so, which year?	Specify.....		
E	Is any other sibling applying for the scholarhsip?		☐ Yes	☐ No

9 Briefly describe the reason of applying & impact of scholarship on the child's education

**Please attach Verification Form: Annexure IIA or B alongwith last academic year's report card*

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10 References ((Please provide two references)

Name of the person	Tel. No.	Occupation (e.g Businessman)	Relationship with the applicant	Email Id (if any)

Important information:

Last Date: Candidates can apply for the scholarship latest by 25th July, 2013. Selected students will be intimated of their application status via phone/e-mail by 7th September, 2013

Disclaimer: Incomplete, unsigned or application forms from ineligible candidates or without the necessary enclosures are liable to be rejected

Selection: The selection process will be fair. The Selection Committee's decision to select a candidate for scholarship will be final and no representation in this regard will be entertained.

I (Guardian Name)_____ certify that the information in this application is accurate and true and further, I agree to all the conditions and requirements set forth by HDFC Bank with regards to the Scholarship.

Signature/ Thumb impression _____

Date _____ Place _____

Recommended by _____ School/College/University authority signature _____

For official use by HDFC Bank branch only

Please ensure that the following documents are securely attached and put a tick (√) wherever applicable.

- ☐ Student's last academic year's report card
- ☐ Income proof from employer (Aneexure IA). In case of self employment, self attested income declaration. (Annexure IB)
- ☐ Verification certificate from school (Annexure IIA) duly stamped and signed by school authority

  OR
- ☐ Verification certificate from college/university (Annexure IIB) duly signed and stamped by college/university authority
- ☐ Any 2 Address Proof (☐ Aadhar-UIAID Card, ☐ Ration Card, ☐ Passport, ☐ Electricity Bill, ☐ Phone bill ☐ Voter Card)

Submission: The Branches are requested to send the Application Forms at the following address:

Corporate Social Responsibility,
HDFC Bank, Alpha Building, I-Think Techno Campus,
9th Floor, Kanjurmarg-East, Mumbai-400042, Maharashtra, India

Branch Name	Signature of Branch Manager
Branch Code	Name of Branch Manager
Location	Employee Code
Date:	Stamp

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Annexure I (A)

Income Proof from the employer

This is to certify that Mr. / Ms. _____ is working with us in the position of _____ since _____.

His/Her total annual income is Rs _____/-.

Name of the Company/ employer: _____

Complete Address: _____

_____

Telephone No. : _____

_____ _____

Authorized Signatory Date

P N. Attach salary slips, if any.

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Annexure I (B)

Declaration of family income (for self employed)

I _____parent/guardian of _____(name of the student), studying in Std. _____ at _____ (name of school) hereby declare that the annual income of my family from all sources is Rs. _____/-

_____ _____

Signature/Thumb impression Date

(Parent/Guardian)

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Annexure IIA

Verification Form by School Principal

This is to certify that Kumar/Kumari _____ (name of student) son/ daughter of Mr./Ms._____ (name of parent/guardian) is studying in Std. _____ at _____)_____ (name of school), which is a ___ recognized Private school/ _____ Government aided school

The total annual fee for the academic year 20_____ is Rs. _____/-

I further verify that the 'reason for applying for scholarship' as mentioned in the application form is true to my knowledge.

_____ _____

Name & Sign of School Principal School Stamp

Contact No. _____

Date: _____

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Annexure IIB

Verification Form by College/University Principal/Director/Dean

This is to certify that Kumar/Kumari _____ (name of student) son/ daughter of Mr./Ms._____ (name of parent/guardian) is studying in Year_____ Semester_____at _____ (name of college/university), which is a _____recognized Private ☐ Government aided ☐ Government college ☐ Deemed University ☐ (please tick where applicable). His/her course of study is_____

The total annual fee for the academic year 20__ is Rs. _____/-

I further verify that the 'reason for applying for scholarship' as mentioned in the application form is true to my knowledge.

_____ _____

Name & Sign of College Principal/University Director/Dean College/University Stamp

Contact No_____

Date _____

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